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Place the cursor in the document where you want the address data to appear, and click Address block, Greeting line, or More items in the Mail Merge pane to insert the Access data into the document. In the boxes that appear, select the format you want, and click Match Fields to make sure the fields are matched up correctly.

## **Use mail merge to send Access data to Word - Access**

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look using a 'Ribbon' that contains tabs, groups and commands The Mail Merge Wizard is used to create form letters, envelopes and labels Also

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There are several ways to use Mail Merge. You...

## **How to Mail Merge Using a List from Access Database**

I tried this technique with Access queries and temp tables, but found that using excel was much more trouble free. The Sleep command is from an imported system dll function ( Public Declare Sub Sleep Lib "kernel32" (ByVal dwMS As Long) ) and gives Word time to run the merge. Actually, that may be all you need. This is using Office 2007.

## **vba - Mail Merge from Access - Save**

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Creating a Mail Merge from Microsoft

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Access 2007 Data. Mail merge is a very efficient tool when you need to use data from your databases to create letters, envelopes, labels, etc. Microsoft Access 2007 allows you to do this in two ways: either link to an existent Microsoft Word document or create a new document .

### **Mail Merge in Microsoft Access 2007 | Database Solutions ...**

How do I activate a word mail merge document in VBA and email it to the correct address. I need to be able to click "confirm" and have it send a confirmation email to the client automatically. I already have the mail merge document, which is based on a query. Any help would be greatly...

### **PLEASE HELP: Automatic mail merge to email | Access World ...**

I have a db from work that used to work fine for mail merge. It would open up word and the data would be in the Word Mail Merge wizard for the users to select their mail merge fields. Unfortunately,

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we had to upgrade the clients to 2007 SP1 from the base 2007. It fixed some things but it appears that it broke this.

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For more info, see Data sources you can use for a mail merge. Tips. If you don't have a mailing list, you can create one during mail merge. If you're using an Excel spreadsheet, format the ZIP Codes or postal codes column as text to preserve any zeros. For more info see Format mail merge numbers, dates, and other values in Excel.



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### **Use mail merge to send bulk email messages - Office Support**

We are now on Office Pro 2007. We use Mail Merge in Word extensively, using our Access database as the source. We have 2 computers in the office. When we open the mail merge document, it links to Access properly (we generally open the Access db first because it is quicker). We then merge to an individual record and save the merged document as ...

### **Mail Merge - Word & Access 2007 | Tech Support Guy**

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