

Records Retention Manual Casbo

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Records Retention Manual Casbo

After much anticipation (and a lot of your patience, for which we are very grateful), our updated guide to records retention is here! Developed by the CASBO Southern Section, the 6th edition of the CASBO Records Retention Manual is now available for purchase in the CASBO Bookstore.

Now Available: CASBO's Updated Records Retention Manual ...

The Records Retention Manual is designed as a quick reference to the retention period of documents. While the lists of documents may not be totally inclusive, most documents used in school districts are represented. Various documents may appear in more than one area of responsibility.

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Sacramento City Unified School District - Putting Children ...

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CASBO Records Retention Manual 6th Edtltlon Paoe 6 Disposal of records should be accomplished by burning, shredding, pulping or other means to assure complete destruction and to prevent any reconstruction of the records to any degree. Microfilm and Other Applications

RCASBO - Antioch Unified School District

As a courtesy to our school district customers, and to assist all school districts, EdFiles has developed an online reference tool of CASBO's (California Association of School Business Officials) records retention manual. The Records Retention Manual is designed as a quick reference to the retention period of documents.

Records Retention Manual - EdFiles

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RECORDS RETENTION MANUAL - Saddleback College The contents of this manual are appropriate as of the time of publishing the manual Future administrative decisions, regulations, or legislative action could result in major changes CASBO is not responsible for any legal conflicts resulting from the use of this

[Books] Casbo Attendance Manual

CASBO's code of ethics is a set of ideals to clarify organizational standards, and members are expected to honor and follow normal professional standards of conduct in all areas of CASBO activities to ensure that the organization serves the needs of California public education.

CASBO Section Resource Manual

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Records Retention - EdFiles

The District has also adopted the CASBO (California Association of School Business Officials) Records Retention Manual to provide guidance to those Divisions and Units that do not have a specific Records Retention Schedule published for their use.

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Records Management / Records Retention

Records shall annually be reviewed to determine whether they should be classified as Class 1 - Permanent, Class 2 - Optional, or Class 3 - Disposable (as defined in Title 5). For more information see: Title 5 Regulations Retention Destruction of Records Guide; BP/AP 3310; CASBO Records Retention Manual

Warehouse | WVMCCD

This workshop provides attendees with the latest legal provisions, sample forms within CASBO's Records Retention Manual, procedures to consider and the overlay with technology throughout the process. This event is reserved for school district or public agency employees only. Please contact Client Services for more information.

CASBO Records Retention - Lozano Smith | Events

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